

**Minutes of NSWVGA Executive Meeting held Bankstown G.C.**  
**Wednesday 7<sup>th</sup> August 2019 commencing at 9.30 a.m.**

Meeting opened by President Ian at 9.27 a.m.

Attendees: Gerry Cox(Clr),Les Knox(V/Pres),Peter Guy(SVGA Delegate),Stuart Dossetor(Clr),Richard Doyle(V/Pres),John Dixon(Clr),David Gunner(Treasurer),Len Payne(Secretary),Brian Graham(Gp21 Delegate),Lance Fredericks(Clr),Ian Vidler(President),Peter Taylor(Clr),Col Darley(Gp2 Delegate),John Daley(Clr).

Apologies: Garry Mason(Clr),Dick Farrant(life member),Les Mann(life member, Gp 31 delegate).

Obituaries: Eric Cooper (ex-treasurer Gp 26), Doug Palkwill(Callala).

Motion to accept apologies moved Clr. Richard Doyle seconded Clr. Les Knox – **carried.**

Minutes of previous NSWVGA Executive Meeting of Thursday 2<sup>nd</sup> May 2019 as previously circulated were confirmed on motion of Clr. Les Knox seconded by Clr. Stuart Dossetor -**carried.**

Business arising:Nil.

**CORRESPONDENCE:** In:

1..6.5.2019 – E-mail confirmation from NSW Golf Foundation that our application for funding of establishment of our new website was successful & that funds would be held until Migolf invoice received & then payment made direct.

2..23.5.2019 – E-mail from Rod Carruthers, NDGA Secretary re NSWVGA Matchplay Championships future format, venues etc.

3.. 15.6.2019 – E-mail from Ray Kent secretary Group 14 advising of a number of issues arising from their Group half-annual meeting, including ratification of their Constitution.

4..20.6.2019 - E-mail from Beryl Roberts, Group 28 Secretary with a proposal from their group for a Country NSWVGA Championship to be instituted, intended to be conducted over a two- day weekend.

5.. 12.7.2019- Meeting minutes of new website meeting held with Golf NSW Reps. & NSWVGA reps on 20.5.2019.

6..12.7.2019- e-mailed new compact website agreement with Golf NSW.

7.. 12.7.2019- e-mailed Website Quotation received from MiClub website developers & maintainers.

8.. 23.7.2019 – E-mail advice from Clr. Stuart Dossetor of the registration of our website with Netregistry.

Out:

1.. 3.5.2019 – E-mail letter to Robert Lea, Secretary Parkes VGA re NSWVGA response to their email of 26.4.2019.

2..3.5.2019 – Email letters to CEO Rich River Golf Club & CEO Barham G.C. inviting them to join NSWVGA with their eligible Veteran Golfers & detailing requirements & benefits.

Motion to receive incoming correspondence & endorse outgoing correspondence moved Clr. Lance Fredericks seconded Clr. John Daley - **carried.**

Business arising from Correspondence: Nil.

## **REPORTS:**

1.. President's & Sponsorship Reports:

President Ian Vidler provided a brief verbal report on progress made at meetings with the website working group & necessary actions taken on this. Motion to endorse actions taken re website moved Clr. Richard Doyle seconded Clr. John Dixon – **carried.**

2: Treasurer's Report:

BALANCE SHEET for NSWVGA from 25.4.19 to 29.7.19

Opening Balance as at 25.4.19 \$56,390.17

<u>Income</u>	
Affiliation Fees	\$735.00
Registration fees W.O.G.	\$2,361.00
Interest	\$355.88
Sponsorship	\$1,875.00
Adm Income	\$140.00

Total income \$5,466.88

<u>Expenses</u>	
Councillors to meetings	\$3,788.08
Councillors to Tournaments	\$2,912.25
Meeting Exp	\$216.50
Postage	\$329.00
Vouchers	\$4,785.00
Sponsorship	\$1,150.00
Printing/Stationary	\$153.00
Insurance	\$2,839.38
Dept of Fair Trading	\$82.00
Donation	\$500.00
Shields	\$136.00
Web Site	\$1,837.00

Total Expenses \$18,728.21

Closing Balance as at 29.7.19 \$43,128.84

Assests as at 29.7.19

Greater Building Society \$30,000.00  
matures on 6.9.19 at 2.20%

Vouchers \$2,550.00

Total Assets \$32,550.00

On Presentation of his report Treasurer was asked & agreed to slightly expand it by explaining in more detail the line numbers listed. Motion to accept Treasurer's report & endorse re-investment of I.B.D when due moved Clr. David Gunner seconded Clr. John Dixon – **carried**.

### 3: Tournament Co-Ordinator's Report:

#### **AUGUST BOARD REPORT 2019** **PROGRAM CO ORDINATOR**

This report will be very short as a lot of information effecting the program for next year and beyond will be discussed at this meeting.

The 2020 program has been sent to all TD's and is about to be posted on the existing website.

There has been very little feed back, 14 out of 48 replied, so I take it every one is nearly happy.

I wish to approach the 2021 program in a different manner by breaking the program into geographical locations and producing a program that will include a natural progression from one event to the next.

This may upset some TD's because their week will either go back a week or two or forward a week or two

The key factors are location, climate, school holidays, public holidays and accommodation availability.

#### **Championships.**

All championships need to be looked at . Some are coming to the end of their present location availability thus requiring a new home and some looking for new TD's .

All events should be looked at to determine their future and new guidelines draw up so that all championships follow the same criteria when being selected and that the selected group promote their week to our requirements.

#### **The Website.**

The following are questions being asked by our veteran members :

- 1 Will I be able to Access the new site.
- 2 As a TD, will I be able to access the data bases I need.
- 3 What will I be able to access at club level

Hopefully this meeting will answer the above and we as councillors can spread the word as to what will happen.

John Daley  
Program Co ordinator

John added that he was advised that numbers for the re-introduced Grafton Week of Golf in September are coming in very slowly & urged all to support this event, if possible, to ensure it goes ahead. Motion to receive this report moved Clr. John Daley seconded Clr. Peter Taylor – **carried.**

4.. Match Committee Chairman Report: As Match Committee chairman was unavoidably absent no report was received. President Ian Vidler moved that NSWVGA endorse a previous agreement to fund golf fees & dinner costs for participants to assist the event, cost \$70 per person seconded Clr. David Gunner – **carried.**

5.. Website Co-Ordinator's Report:

#### **Web Coordinator Report**

The past weeks have been quiet for the current website. Main activity has been uploading reports for TD. With some fine tuning of far south coast club members.

Council members have seen the outcome of the meeting with Piret [Golf NSW] sent out by Ian that established a timeline going forward. Drop Boxes were set up into which information for the new site have been placed. It is expected that this information will be used by MiClub in populating the new site. The new MiClub website is undergoing development by MiClub and I thank those who have forward pictures of various course which I hope can be used on the new site.

I am waiting a response from NSW and MiClub as to when we will be able to view the initial development. I should know by Wednesday's meeting.

Peter Guy has outlined a transition plan for the move to the new site. This includes matters for consideration and or decision. See following paragraphs. The intent is that all those [Councillors, Group Sec, TDs and others] with current access will have the same or similar access with the new site. With the decision to not print a handbook next year all the Club information will be important. It is planned/hoped to expand this information.

The transition steps at this time are:

a. (now). Current site is active with name nswvga.com.au

b. (new names have been registered). Current site active. Set nswvga-membreg.com.au to point to the current site. Note it is still accessible via nswvga.com.au. Admin users asked to start using nswvga-membreg.com.au to access old site - no rush to have everyone switch on any particular date. Public still using nswvga.com.au.

c. (new site handed over by MiClub). It should be set up with the name nswvga\_admin.com.au. Current site still active for all users.

We need to set up all the users log-ins for the new site - using the same user-ids and passwords as for the old site.

Before switching anyone over to the new site, we need to do a thorough check to make sure everything is as we want it. We need to prepare a user guide for Admin users, to ensure that we do not get a flood of queries about how to use it.

d. (new site checked out, documented and ready for use). Admin users should be provided instructions for using the new site - they can familiarise themselves with the new site using nswvga-admin.com.au. They can also continue using the old site through nswvga-membreg.com.au.

At some point, Admin users should all stop applying non-membership updates to the old site, and start applying these to the new site.

At the same point we need to update the new site to reflect all changes that have been made on the old site (except membership register) since the content was originally transferred. For some parts of the content, it may be easiest to just re-transfer the content. For other parts, it may be easiest to apply individual updates one by one.

e. (all Admin users using new site through nswvga-admin.com.au). We can now switch the nswvga.com.au name from the old site to point to the new site. This will mean the public will be automatically sent to the new site.

Note that Admin users will continue to access the membership register on the old site through nswvga-membreg.com.au.

A key area will be the management of membership data. To assist with this, two additional website names have been registered. Exactly how access will happen is yet to be decided but the intention is that this will be via the public website. Once the processes have been decided Peter Guy will be producing a user guide. Similar to that which Barry developed for the current site. We are still looking at a number of options for hosting the Member data since Barry has declined to be involved.

### **Handover schedule**

The Steering Group don't think there is any need to push for an earlier handover, and we should not do so. There is nothing that is time critical with respect to Barry's involvement (or non-cooperation). We need to have plenty of time to get all our ducks in a row before we shut off the old site.

Peter Guy has already downloaded the complete membership register and will do another download nearer the time to catch any updates that have occurred.

### **User logins**

We will need to set up the user log-ins for the new site. It is suggested that maintaining the user register should be the responsibility of one of the Council [Web coordinator] but there should always be two other Councillors who are familiar with the process and have access to the user register. I suggest that Peter Guy be seconded to assist with setting this up when the time comes.

We have a list of current user-ids but passwords are kept by the individual users. We can easily create new ids and passwords from scratch - it would just be easier for everyone if they can continue with their existing ones. The main concern is to make sure we don't overlook someone.

Domain names are with netregistry and I am the contact for the new names. The existing names will be transferred at the appropriate time.

It is hoped that the above will aid discussion at the meeting.

Stuart Dossetor Web Coordinator

4 August 2019

The issue of ease of rolling over the end of year membership database list was raised & assurance given that this will be a simple "tick" process & also that members "currency" of membership will be available especially to Tournament Directors. Following this motion moved Clr. Stuart Dossetor seconded Clr. John Daley that the website co-ordinators report be accepted **-carried.**

### **Matters on Notice:**

1. Consideration of a number of issues relating to the conduct of **all** NSWVGA Championship events to seek to ensure they are our **signature** events & successful & attractive to players, including :-



(A) Tenure of club conducting such events, with calling of expressions of interest & consideration of both suitability & ability to conduct these events.

(B) Level of financial support both from NSWVGA, NSWVGA sponsors & host club for these events.

(C) Level of conducting support required from members of host clubs/Groups to ensure success of these events.

(D) Any format & date changes considered necessary to achieve the aims above.

(E) Consideration of Group 28's email seeking to establish a NSWVGA Country Championship annual event, due to commence in 2020 & be conducted as a 2- day event over a Saturday/Sunday.

(F) Consider introducing a unique special medal/mini-shield to add to the value of these events.

Clr. Les had completed a comprehensive review of all aspects of our "Championship events" which was presented to the meeting.

Clr. Richard Doyle then moved "That the number of "Championships" be rationalised, seconded by Clr. Stuart Dossetor – **CARRIED**.

The issue of "Sandgreen Championships" was then considered & it was agreed that the current Men's Sandgreen Strokeplay championship which was jointly conducted by NSWVGA & Golf NSW be continued as a joint event.

After further debate it was moved Clr. John Dixon seconded Clr. David Gunner "the current mixed 4BBB championship at Grenfell be discontinued & commencing in 2020 that Narromine 4BBB championship become a **MEDLEY 4BBB event** open **ONLY** to men & women who are members of NSWVGA. If improved attendance is achieved then a 3 years tenure would be offered". Motion declared **CARRIED** with 1 vote against being recorded. Clr. John Dixon undertook to seek another Tournament Director for this new event due to health of current T/Director.

The issue of the Mixed Grassgreen 4BBB Championship was then debated. This event unfortunately had to be cancelled for 2019 due to intransigence of Tenterfield G.C

management. Motion moved Clr. Stuart Dossetor seconded Clr. Richard Doyle “that NSWVGA mixed 4BBB Grassgreen championship be put out for tender in 2020 date for conduct be 27th Sept - 2<sup>nd</sup> October.” After debate, this motion was put & **LOST**.

Motion then moved Clr. Len Payne seconded Clr. Les Knox “that Tenterfield be awarded the NSWVGA mixed grassgreen championship in 2020 with a stipulation that it be promoted to the maximum & that the date set by NSWVGA be adhered to. Further that this championship be put to tender from 2021 at current dates with a tenure of 3 years” Motion – **CARRIED**.

The NSWVGA Men’s Strokeplay championships was then considered. T/Director Clr. Les Knox advised he had an agreement to maintain this tournament at Western Sydney in 2020 & was then happy for a tender process to be held for 2021 & beyond. Motion moved by Clr. Les Knox seconded Clr. Richard Doyle “that a tender process be initiated for conduct of this championship from 2021 with a preferred date in March/April”, motion put & **CARRIED**.

NSWVGA Matchplay Championship was then debated. Clr. Len Payne read out correspondence from the Matchplay Committee, seeking NSWVGA approval for major changes to the format & other concerns which had arisen. Following debate, the following was resolved, for implementation in 2020:

- (i) That this Championship change from a 4 – day tournament to a 3 – day one, run in flights of 8 players in each flight.
- (ii) That the top 8 men & women be graded in Division I & play off scratch; remainder play in their flights & play handicap with a full difference between players in matchplay index handicaps.
- (iii) Seek to retain this Championship in the Newcastle area unless no Tournament Director found. If none found, then Secretary to bring it back to NSWVGA for tendering in 2020.

Motion for acceptance of the above moved Clr. Les Knox seconded Clr. Richard Doyle – **CARRIED**.

The issue of support & sponsorship for each event was then raised. Following extensive debate, the following was moved : “That NSWVGA cover the cost of **ALL** trophies for all our Championship events with the exception of novelty events & that Clr. Les Knox further review the level of prizes for winners/runners-up in these events to ensure they are our “**signature**” events”. Motion moved Clr. Les Knox seconded Clr. Richard Doyle – **CARRIED**. This motion then enables the utilisation of any other sponsorship monies to assist in providing other prizes & in promoting the event.

It was emphasised that to be eligible to play in any of these events, players **MUST** be current members of NSWVGA.

In respect of the NSWVGA State Medal finals & 4BBB finals at Port Macquarie, it was advised that Pt. Macquarie have sponsorship for this event. Motion then moved Clr. Ian Vidler seconded Clr. John Daley" that if after review this year, the event is considered moderately successful that Pt. Macquarie be awarded tenure for a further two years" motion **CARRIED**.

The e-mailed request from Forbes VGA for consideration of a "Country Championship" in Forbes in 2020 was then considered. After discussion, it was determined that Forbes be asked to further consider & provide more details of any proposed event they may wish to conduct.

Clr. Les Knox was thanked for his extensive review of our Championship events.

Lunch was then taken at 12.30, meeting resumed at 1.00p.m.

2. Consideration of Vice-President's Richard Doyle's proposed implementation of our "grassroots scheme" Including details of the scheme & communication letters to both Group & Club Secretaries.

Clr. Richard Doyle elaborated on this scheme advising that previous "ungrouped clubs" in Newcastle area with the exception of the new "Sugar Valley VGA" have now been incorporated within Group 7 Newcastle. In order to gain a voucher a VGA club required a minimum of 8 active members. As both Beverley Park & Elanora VGA clubs do not hold Veterans golf days, they have suggested that their allocated vouchers be given to small country clubs which are impacted by drought conditions, Clr. Doyle advised that he would implement this.

Clr. Richard Doyle then moved seconded Clr. Lance Fredericks "that the Grassroots scheme as detailed be implemented & Groups/clubs/ungrouped clubs be forwarded letters advising of the value of their respective vouchers with cheques." Motion- **CARRIED**.

Clr. Doyle was then thanked for his excellent work on this.

3.. Steering Committee report on progress of implementation of new website & consideration of issues arising from this report. These include:-

(i) Advertising on new website both corporate & Week of Golf & other NSWVGA advertisers.

(ii) Determine advertising rates for all above entities, & whether colour adverts and/or animated graphics can be added.

(iii) Control & responsibility for determining access to ensure integrity & accurate, timely updating of inputs.

(iv) With existing website retaining membership database, how do we develop an easy rollover system & deletion method for Group Secretaries.

(v) Any other issue pertaining to the successful commencement of the new NSWVGA website.

In respect of (i) & (ii) Clr. Stuart Dossetor moved “that Corporate sponsor advertisers fee remain at \$1,500, that 2<sup>nd</sup> tier non-corporate advertisers be charged \$300 & that Week of golf tournaments Directors be granted limited advertising at **No Cost** to them motion seconded Clr. Peter Taylor – **CARRIED**.

Clr. Stuart Dossetor & Peter Guy agreed to continue being co-opted on the working committee.

- (iv) The working have agreed to develop and easy rollover system plus information on currency of membership & date paid, which will benefit Tournament Directors & Group Secretaries. They also advised that it was recognized that some training instructions need to be on the website to assist Group

Secretaries & Tournament Directors & this will be done when new user-id's & passwords are implemented.

Clr.Dossetor & Peter Guy were thanked for their work to date.

**General Business:**

President Ian Vidler suggested & the meeting agreed that the next Executive Council meeting be held on Wednesday 2<sup>nd</sup> October, with the AGM being held on Wed 27<sup>th</sup> November 2019 to be followed immediately by a short Executive Council meeting. The usual December meeting would not then be required, with the next meeting to be held Jan/Feb 2020.

The issue of NSWVGA prize vouchers for weeks of golf was raised. After discussion, Clr. Ian Vidler moved & Clr. Stuart Dossetor seconded that NSWVGA week of golf vouchers for both men & women be standardized as 1<sup>st</sup> (\$100), 2<sup>nd</sup>(\$85) & ( where applicable) 3<sup>rd</sup> (\$70), to commence from 1/1/2020. Motion – **CARRIED.**

Meeting closure & date/time of next NSWVGA Executive Committee meeting: Meeting closed by Chairman Ian at 2.40 p.m. with next meeting to be held on Wednesday 2<sup>nd</sup> October, 2019.