

MINUTES OF EXECUTIVE COUNCIL MEETING OF NSWVGA WEDNESDAY 12TH APRIL, 2023
VIA ZOOM.

Meeting Opened: 7.00pm

Attendees: President Les Knox, Vice President John Daley, Vice President John Dixon, (Clr) Dick van Buuren, (Clr) Stu Dossetor, (Clr) Peter Taylor, (Clr) Peter Guy, (Clr) Jim Shadlow, (Clr) Penny Hudson, (Clr) Charlie Swyer, (Clr) Robert Trembath, (Clr) Aileen Williams

Apologies: Vice President John Daley left the meeting early due to the internet dropping out.

New Members Register Update.

Clr Peter Guy provided an update on New Members Register to include: (See attached correspondence). The report concluded that "the new system is working correctly and it is an improvement over the old system." This conclusion was not accepted by all councillors.

President Les Knox stated that the purpose of this meeting was to decide on whether to proceed or abandon the new register.

A long and robust discussion took place on the viability of continuing with the new members register or to discontinue and remain with the old member's data base.

There was general agreement that the new members register does meet the objectives agreed to by the executive council in 2019 and that entering new members, changing individual member's details etc is very easy and straight forward.

Some councillors however have experienced some difficulty when using the bulk inquiry. Also there was general concern that some Group Secretaries, who are not confident with computer systems, would have difficulty using the Bulk inquiries. Most councillors agree that these problems should be solved once everyone has had some further training in using the program. Clr Peter Guy has stated he is available to anyone that would like some further assistance when trying to do the bulk inquiry.

Clr Dick Van Buuren and Clr Stu Dossetor stated that they were concerned no provision had been made for a function whereby Group Secretaries and Club Managers could obtain a list of their members. This was also raised by Group Secretary Ray Kent. Clr Stu Dossetor indicated he was particularly concerned that this development was undertaken without users being consulted. No reason was given for this perceived oversight. It was stated that the group secretaries should have been consulted in what they require in the new system. Following discussions President Les Knox requested a Motion to determine the way ahead.

A vote was then taken

Clr Peter Guy moved

That we proceed with the new members register. Seconded Clr Peter Taylor

Those in favour - 5

Against - 2

Abstain - 4

1 absent vote due to internet difficulties-Motion Carried.

The Councillors who abstained had indicated that they did not know enough to vote for or against the motion.

Implementation and Development

Clr Peter Guy stated he is open to suggestions on how to make the new members register easier to use for all and that his objective is to make it do what we (NSWVGA) and the group secretaries require it to do as easy as possible.

Clr Peter Guy explained that the important difference with the new members register is that it does:

1. Significant validation and does not allow you to input erroneous data into it. Whereas the old members data base does, and this then must be sorted out afterwards.
2. You can also see who has entered what information into the system.

Moved Clr Jim Shadlow seconded Clr Robert Trembath that Clr Peter Guy to obtain a quote on the cost to implement search by club into the new members register as soon as possible.

Motion Carried

Once received the quote is to be sent out to all councillors via email for approval.

Group secretaries are to be invited to start using the new members register, using single entries as soon as possible. When they feel comfortable in using the single entry in the members register, they then contact Clr Peter Guy and he will assist them in using the bulk Query and Bulk Update .

A discussion took place on when and how we close down the old member's data base. There was some question if we closed down the old member's data base while updating the new members register would we have an accurate record of our members? No decision was made on when the old register was to be closed.

Clr Peter Guy stated that the new members register is an accurate record of our members. Clr Stu Dossetor stated he would prepare a plan on how and what we are trying to achieve with the new members register including a schedule as to when each Group will be brought on to the new system.

NSWVGA CHAMPIONSHIPS

When doing the policies

Player numbers to be considered when determining the number of trophies awarded.

Les Knox will not be seeking re-election in any position at AGM in December 2023.

Meeting closed 8.36pm

Points of action

1. Clr Peter Guy to get a quote for a club search function.
2. Clr Stu Dossetor to do a plan for the implementation and rollout of the new register.
3. Clr Peter Guy to do an email list of all club secretaries that we have and send to Jim Shadlow

UPDATE ON NEW MEMBERSHIP REGISTER

12 APR 23

The new membership register was loaded with the current data from the old register in late January and since then changes made to the old register have been regularly applied to the new register.

The major reasons for embarking on the development of a new register were

- the lack of validation or error checking in the old register, allowing errors to creep in;
- the absence of any logging, making it difficult to reconcile.

The primary objectives for the new register were:

- support the existing facilities through a simpler and cleaner user interface;
- minimise the possibility of errors through full validation of entries;
- add new batch functions for 'power users';
- provide comprehensive logging to allow analysis and reconciliation.

All of these objectives have been achieved with the exception of implementing the List Members for a Club function. This was deferred from the first release because the development had been substantially delayed and there was a wish to get moving.

There was no difficulty over this function – it was simply a part that had not been started at that time - it was intended that it should be implemented in a second release as soon as possible.

I have not sought a costing yet for the List Members for a Club because I think it would be unfair on the developer to do so if there is a significant possibility of cancellation.

Seven users have made membership updates directly to the new register - adding new members or renewing existing members:

369	Dave Flatt (from late Jan to late Mar)
132	John Daley (from mid Mar to current)
39	Aileen Williams (from mid Mar to current)
13	Trevor Weekley (from mid Mar to early Apr)
9	Dick van Buuren (from mid Feb to mid Mar)

- 4 Ray Kent (one in mid Mar and 3 yesterday)
- 3 Rob Trembath (early Apr)

I believe that all of these updates have done as individual transactions, with the exception of Dave Flatt. The majority of Dave's updates have been done using Bulk Update.

It is clear that those users who have done the most updates are the ones most comfortable with the system. It should be noted that in Dave Flatt's answer to Q4 he has clearly got the scale the wrong way round – I think he means 5 initially but 2 when mastered.

I have had no questions or requests for help from either Trevor Weekly or Ray Kent.

I think the first question we should be asking ourselves is "Is the new system working correctly and is it an improvement over the old system?".

I believe that the answer is resoundingly "Yes" and so I recommend that we invite more Group Secretaries to use the new system.

It would probably be best to get them to use the individual functions initially for them to get a good feel for the system, and then to introduce the batch functions when they have need.

I would like the go-ahead to get a quotation for List Members for a Club.

- - - end of document - - -