

New South Wales Veteran Golfers Association (Inc.)

Policy No.5

NSWVGA TOURNAMENT PROGRAM PROCEDURE

General

The planning and development of the Official Tournament program is a significant annual undertaking, led by the NSWVGA Program Coordinator.

Many factors must be considered such as local club commitments to established NSWGA tournaments, seasonal course problems, official holidays, previously allocated dates and unexpected circumstances, etc.

There are always two programs on the NSWVGA website – the current year (referred to below as Year 1) and the next year (referred to below as Year 2).

The process leading to the approved annual Official Tournament program for year 3 comprises four distinct stages over a three-year cycle. These 4 stages are summarized below.

Stage 1:

The Trial Draft Program for Year 3 is prepared in February of Year 1 by the Program Coordinator.

Stage 2:

The Trial Draft Program is distributed by the Program Coordinator to the respective Tournament organizers in March of Year 1 for their approval or amendment as required.

Any amendments should be discussed and submitted by email to the NSWVGA Program Coordinator before the end of May in Year 1.

The process may involve further drafts to ensure all expectations are met.

Stage 3:

The Interim Program for Year 3 with amendments will be distributed by the Program Coordinator to the respective Tournament organizers in August of Year 1 for their approval. Email approval or disapproval is required.

Stage 4:

The Final Program for Year 3 is accepted by the Program Coordinator who presents it to the NSWVGA Executive for ratification. This program is then posted on the NSWVGA website in January of Year 2.

Principles Employed in Planning

The Program Coordinator allocates dates from the dates of the previous year's program, considering the normal calendar movement from year to year. The Program

Coordinator may suggest and make changes which they feel will give improved tournament progression.

Upon receipt of the Trial Draft Program, should a Tournament Director wish to change the allocated dates, they must apply by email to the NSWVGA and consult with the Program Coordinator. Tournaments will only be moved to a vacant date or a date where the separation between concurrent tournaments is approximately 500 km.

If a date becomes vacant in the program, Tournament Directors may apply for that date to the NSWVGA, through the Program Coordinator. The vacant date may be allocated based on the Program Coordinator's recommendation, having given regard to existing programmed weeks and the distances between those events.

Applications to conduct events under the guidance of the NSWVGA should be submitted by the individual Club to the Program Coordinator.

The NSWVGA Executive has the final authority in the organization of this program.

Penny Hudson	John Daley	Aileen Williams
Program Coordinator	NSWVGA President	NSWVGA Secretary

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